Rostering for Potential Deployments Informational Bulletin

This informational bulletin is to help provide clarity and guidance as to how resources are going to be rostered and deployed during state declared emergencies.

First, the Office of State Fire Marshal (OSFM) has developed a new system to help with the process. The Resource Entry and Deployment System (REDS) is a web based system. In accordance with the State Emergency Operations Plan and working with the NC Association of Fire Chief's links to roster resources will be provided that will guide you to the OSFM 24 page.

Once this link is sent out, it will require an agency to enter the required information. Part of this information is to notify your local Emergency Manager and Fire Marshal to advise them of your agency rostering for **POSSIBLE DEPLOYMENT**, rostering does not guarantee your agency will be deployed! Once you roster your agency, you will receive a confirmation e mail along with your Emergency Manager and Fire Marshal that you have listed. It is also imperative that you read and understand the deployment and reimbursement information located on the link in OSFM 24.

The e mail will be formatted as follows when your agency is successfully rostered:

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BELOW IS THE INFORMATION SENT TO OFFICE OF THE STATE FIRE MARSHAL

RESOURCE: ENGINE-BRUSH TYPE 3
AVAILABLE: 8/26/2017 - 8/30/2017
AGENCY: Stoney Point Fire Department
COUNTY: Cumberland
PRIMARY CONTACT: Mike Smith
EMERGENCY COORDINATOR: Joe Brown
FIRE MARSHAL: Henry Blue
RESOURCE LEADER: John Brown
CREW: Dee Green
Sam Wright
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Once a mission is requested and approved, resources will be selected and you will receive another e mail that details the mission and its requirements. On this e mail, you will receive information that is imperative for you to review but most importantly, do not deploy without a mission number! When you receive your deployment, make sure you review your deployment start date and do not deploy before that date listed and arrive at the time noted. Do not arrive before as logistical and other needs may not be in place to support your crew and apparatus!

The e mail will be formatted as follows when your agency is deployed:

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BELOW IS THE INFORMATION YOU WILL NEED TO HAVE FOR THIS DEPLOYEMENT.

MISSION NUMBER: 12345

DEPLOYEMENT: START - 8/26/2017
DEPLOYEMENT: END - 8/31/2017

REPORTING LOCATION:
     Catawba County
     123 Main Street
     Blueville

EOC ADDRESS:
     456 First Avenue
     Conover

SEOC PHONE1: 919-825-2420
SEOC PHONE2: 919-825-2421
SEOC DAY SHIFT: TEST
SEOC NIGHT SHIFT: TEST
OSFM CONTACT 1 Derrick Clouston
OSFM CONTACT 2 Tony Robinson

VIPER CHANNEL 1: SW FD while enroute
VIPER CHANNEL 2: VIPER Events Alpha 1
VIPER CHANNEL 3: VIPER Events Alpha 2

THINGS YOU WILL NEED TO PROVIDE: FOOD, WATER

LOCAL FUEL LOCATIONS:   County to provide fuel locally
                        www.gasbuddy.com

LOCAL LODGING LOCATIONS: Locals to provide

POTENTIAL MISSION ACTIVITIES: Mission details will be here.

PERSONEL PROTECTIVE EQUIPMENT NEEDED: FULL STRUCTURAL FIREFIGHTER GEAR

SPECIAL EQUIPMENT NEEDS: Additional information will be here
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When you arrive to your deployment site, OSFM staff will be coordinating with the local EM who requested the resources to help respond locally. OSFM will maintain 214's for each operational period but each resource will also be encouraged to keep a 214 as well in case supplemental back up is requested when seeking reimbursement. Information that should be listed on the 214's is:

- Shift Start time (Do not use the term stand by)
- Hour meter on apparatus start time
- Hour meter on apparatus end time
- Each activity done during the shift
- All responses during the shift
- No 214's should be submitted with only a shift start time and shift end time

If you have any questions please e mail us at osfmeoc@ncdoi.gov .

Respectfully,

Derrick Clouston
Deputy Director
Ratings, Training, and Grants